

## **Special Service District #1**

**January 2, 2018**

The meeting was called to order by John Byars in the Sevier County Administration Building at 7:00 p.m. Dennis Larson and Ken May are present. Also present are Kary Monroe, Lyndon Friant and Cher Parsons from Jones & DeMille Engineering, and Bob Watts from the Sevier County Road Department.

### ***Minutes:***

Ken made a motion to approve the previous month's meetings minutes as read and approved by all members of the board, Dennis seconded, all were in favor. Dennis made a motion to approve the minutes from the budget meeting, Ken seconded, all were in favor.

### ***Financials***

Financials for last month's meeting were reviewed. Dennis moved to approve financials as presented, Ken seconded, all were in favor.

### ***Invoices***

Dennis presented an invoice for his expenses. Bob presented an invoice for CO Building for the salt shed. Kary presented invoices for 1300 South, minutes, Auction Road, Ivie Creek Bridge & Salina Creek Bridge Funding, Sigurd Main Street, 2018 Chip Seal, and Salt Shed (2 months). He also presented a contractor pay estimate for the Salt Shed. John made a motion to approve the invoices, Dennis seconded, all were in favor.

Before going to the projects nominations for the present year's board assignments were made. Ken nominated Dennis as the Treasurer, John as the Chairman, and Ken as the vice-chairman. All were in favor of the nominations.

### ***SSD Chip Seal 2018***

Kary gave the Board a summary sheet, cover sheet and cost estimate for the project. The cost is approximately \$603,000. It will be fine-tuned as they look at more current projects. The bid opening will be next month's meeting.

### ***Salt Shed***

The walls are bowing on the west wall. Dennis asked how much they had paid the contractor for the building. It is all paid for, but they will have to fix the problems. Kary stated there will be some back charges from CO. Kendrick has been trying to have conversations with the contractor and will continue to do so to get the problems corrected. They are waiting for insulation. The contractor has requested a change order for \$600 for doing the telephone line and an additional 26 days that they have been held up so far. The contract reads that if the contractor doesn't ask for compensation in the month that it occurred, it could be denied, so he is just following procedures. John signed the change order.

### ***Willow Creek***

Ken gave the Board copies of the contract. Ken's name is on the contract so they are covered both ways, either as the Service District or the Commission. UDOT is willing to accept John Byars from the District and Ken May from the County. UDOT wants to bid this project the first part of February. Kary stated that UDOT had their PS&E review and are making a few final changes. It will go in the first part of next week for final review. After final review it will be packaged and sent in to UDOT for bid. John signed the agreement for the District. Ken stated he thought the County Attorney will be more responsive as they have hired someone else to help in his office. They need the right-of-way on the north side for this project.

### ***Bridge Maintenance***

Nothing to report.

### ***Ivie Creek Bridge***

The applications are all completed and in. Kary met with the commissioners and they are in favor of doing the applications. Tooter signed letters from the County and they have gone to UDOT. There will be a meeting the first or second week of February that they will have to attend to explain their projects. After that it is just waiting for 2022 when they come up on the list for funding.

### ***Richfield Auction Road***

Cynthia, from the road department, found a lady with the railroad who was willing to talk to her and listen to her. She had an old deed that the county didn't even have, but it has some errors on it. She got with J&DE and they did a correction deed with the right description and also a description for a county road corridor through there. She will get this back to the lady from the railroad. They will need quit claim deeds from Hoss and Rick Larson. They need to establish a county right-of-way for the land owners.

### ***1300 South***

Kary stated they are waiting on the final agreement between Richfield City and the District on the sewer on 1500 South Street. The City will then have it in front of them on what they have to pay the District and they can negotiate on what they can give the District. Two things need to happen on this project. They need to sit down with the city and work out an agreement on their property. After this happens, they need to work with Allen's. His property is the main one that has to be resolved before the project can happen as the project goes through the middle of his property. When they see what money comes from the Richfield City property they can see what they have to purchase the other properties.

### ***Sigurd Main Street***

Kary handed the Board copies of the bid tabulation from last month. Rasmussen's bid was \$182,630 and Hales was \$184,457. Rasmussen's made a mistake on Item #8 asphalt concrete driveway. In his bid he bid \$1,500 a piece, but on his worksheet he had them at \$1.200 apiece. When he totaled his bid there was a \$2,700 difference. Kary showed the District the bid package. On the basis of bid it states that if there is a discrepancy on the bid the bid is calculated using unit prices. By correcting the number for Item #8 it increases his bid by \$2,700 and makes Hales the lowest bid. Kary talked to Kevin about this and the fact that he didn't mark he'd received the addendum. He also discussed the difference on Item #8. On the evaluation of bids the owner reserves the right to disqualify a bid if there is an error. Kary stated that J&DE will have to go with the unit prices even though Kevin is willing to go with the \$1,200. You could throw out all the bids and start over, but this isn't cost effective. Kary will call Hales and state that Rasmussen's made a mistake and see if they are still willing to do the project in the time frame. Dennis made a motion to award the project to the new apparent low responsible bidder, Hales Sand & Gravel, Ken seconded, all were in favor. If Hales refuses the job then the Board will have the right to go back to Rasmussen's to see if they are willing to do the project. After the bid is worked out, J&DE will prepare a Notice of award.

Ken checked the list of projects to see if there was anything that needed to be discussed. Dennis stated that the big project they need to get done is the 1300 South. There will be plenty of reserve in funds to work on this project.

John made a motion to close at 7:55 p.m., Ken seconded, all were in favor.