

COMMISSION MINUTES

January 8, 2018

Minutes of the regularly scheduled meeting of the Sevier County Commissioners held this eighth day of January, 2018. Meeting commenced at 1:30 p.m. with Commissioners Garth 'Tooter' Ogden, Kenneth May and Ralph Brown in the Commission Chambers of the Sevier County Administration Building, 250 North Main, Richfield, Utah. Clerk/Auditor Steven C. Wall, Attorney Dale Eyre, and Executive Administrator Malcolm Nash were also present.

Commission business:

Malcolm Nash reported on the information he had received from Steve Wood at Snow College, and the work they are planning on doing on upgrading some of the classes they are offering, and some of the new hires they had made at Snow College.

Clerk/Auditor Wall then noted that the County had received some information on Bad Debt for the 4th Quarter on the ambulance.

Appointments made to Districts and Boards:

The Commission then discussed the Districts and Boards, noting they had communicated with the Board members whose terms are expiring. The Board members communicated willingness to continue in those positions. The following were reappointed to the Board of Adjustments for a four-year term: Gerald Hawley and Doug Anderson. Steve Kunzler was appointed to fill the remainder of Russell Anderson's term. Blake Zobell was appointed to the Planning Commission to replace Mike Miles, and Troy Mills and Caryl Christensen were re-appointed for another term. Dustin Christensen, Keith Hampton, and Daryl Noyes were re-appointed to the Weed Control Board. Megan Mustow was appointed to the Economic Development Board for a three-year term. After review, Commissioner May moved to appoint the various members as outlined, second Commissioner Brown, unanimous.

Commission Chairman selected:

The Commission then discussed a Chairman for the 2018 year. After discussion, Commissioner Brown moved to appoint 'Tooter' Ogden as the Chairman for 2018, second Commissioner May, unanimous.

Minutes referred to next meeting:

The Commission then discussed minutes of the December 11th meeting. Commissioner Brown asked that some additional information be added about the hardship on the Hardship request of the Jensen's before any action was taken. No action was taken on the minutes.

Claims for December approved:

Claims for the month of December were then reviewed and approved on a motion by Commissioner Brown, second Commissioner May, unanimous.

Surplus property sold:

The Commission then opened the bids on parcel 4-61-1 which had been advertised as surplus property. One bid was received from Robinson Transport, matching the minimum bid that was required. After discussion, Commissioner May moved to accept the bid and authorize the Clerk to prepare a quit-claim deed, second Commissioner Brown, unanimous.

Personal Property Refunds approved:

Assessor Amy Garren-Clark then recommended a refund of \$965.90 for the Fairfield Inn due to a State Tax commission audit. She said it would correct some of the reporting errors from the property this year. She then requested a refund in the amount of \$110 for Tristan Lindgren, noting that his mother had come in to register his vehicle for him, but that he was eligible for a military exemption that he was not aware of. They are requesting a refund because of that exemption. After discussion, Commissioner Brown moved to approve the refunds as recommended, second Commissioner May, unanimous.

Travel Council recommendations approved:

Tourism Director Chad McWilliams then reviewed with the Commissioners the recommendations from the Travel Council. After discussion, Commissioner May moved to approve the expenditures as recommended, second Commissioner Brown, unanimous.

MOU with Richfield City for Bike Trails approved:

Mr. McWilliams then reviewed with the Commissioners a Memorandum of Understanding with Richfield City concerning the funding in the amount of \$5,000 for the initial phase of planning, preliminary design, permitting for a mountain bike trail system on public lands west of Richfield City. The agreement would designate Richfield City to have financial oversight of the project. The trails would be a cooperative effort with the County, Richfield City and the BLM and Forest Service. Discussion followed concerning whether the BLM and the Forest Service were on board with the project. After discussion, Commissioner May moved to approve the Memorandum of Understanding as recommended, second Commissioner Brown, unanimous.

Beer license renewals approved:

The Commissioner then reviewed renewal requests for beer licenses for Lakeside Resort, Fishlake Resort, and Top Stop Convenience Store. The Commission noted that the Sheriff had given his recommendation for approval. After discussion, Commissioner Brown moved to approve the beer license renewals, second Commissioner May, unanimous.

Fill Dirt and Services Agreements approved for Flat Canyon Watershed Events:

The Commission then reviewed the Services Agreement between Sevier County and A&D Contractors to remove and dispose of fill dirt generated by the Flat Canyon Watershed events, noting that the Contracts had been signed previously by Commissioner Ogden to get the work done. The Commission also reviewed the Fill Dirt Agreement between Sevier County, Richfield City, Richfield Irrigation Canal Company, and Sevier Valley Canal Company, and Randy Lawyer designating a place to dispose any excess fill dirt in the Flat Canyon area. After discussion, Commissioner Brown moved to ratify the two contracts for the Flat Canyon Watershed event, second Commissioner May, unanimous.

Updated job descriptions approved:

Human Resources Director LeighAnn Wheeler then met with the Commission to discuss two updated job descriptions. One for a paralegal in the Attorney's Office, and one in the Road Department to add the Mechanic responsibilities to the Road Maintenance Operator description to allow one of the operators to do the mechanic work in the shop. She reported that neither one of these adds a new job, but would be filled by current employees, and simply adds new duties to job descriptions. After discussion, Commissioner May moved to approve the two new job descriptions as recommended, second Commissioner Brown, unanimous.

Items declared surplus, authorized for disposal:

The Commissioners then reviewed a list of surplus equipment showing which departments are requesting to surplus items, and listing the proposed method of surplus whether it be disposal, sale, or trade-in. The list included office furniture, voting equipment, and vehicles. After discussion, Commissioner May moved to declare the items as surplus and authorize disposal as recommended, second Commissioner Brown, unanimous.

There being no further business to come before the Board, meeting adjourned at 2:15 p.m.