

SEVIER COUNTY

Policy Acknowledgment Form

I, _____, have read the following policies and procedures
(print name)

either via email, intranet, or from my supervisor:

(Please initial)

- _____ SECTION 1 – COUNTY PURPOSE
- _____ SECTION 2 – PERSONNEL SYSTEM PROVISIONS
- _____ SECTION 3 – EQUAL EMPLOYMENT OPPORTUNITY
- _____ SECTION 4 – PROTECTION FROM CONTRACTOR CAUSED LOSSES/LIABILITES
- _____ SECTION 5 – ADMINISTRATION
- _____ SECTION 6 – POSITION MANAGEMENT AND FILLING VACANT POSITIONS
- _____ SECTION 7 – EMPLOYMENT STATUS
- _____ SECTION 8 – PERSONNEL ACTIONS
- _____ SECTION 9 – COMPENSATION
- _____ SECTION 10 – EMPLOYEE BENEFITS
- _____ SECTION 11 – REIMBURSEMENT FOR EXPENSE
- _____ SECTION 12 – WORK HOURS
- _____ SECTION 13 – EMPLOYEE CONDUCT
- _____ SECTION 14 – WORKPLACE HARASSMENT
- _____ SECTION 15 – DRUG AND ALCOHOL POLICY
- _____ SECTION 16 – COMPUTER USE AND SOCIAL MEDIA
- _____ SECTION 17 – USE OF COUNTY ADMINISTRATION BUILDING
- _____ SECTION 18 – VEHICLE USE POLICY
- _____ SECTION 19 – PROGRESSIVE DICIPLINARY PROCEDURES
- _____ SECTION 20 – EMPLOYEE GRIEVANCE & APPEAL PROCEDURE
- _____ SECTION 21 – OCCUPATIONAL SAFETY & HEALTH
- _____ SECTION 22 – PURCHASING PROCEDURES
- _____ SECTION 23 – RECORDS RETENTION
- _____ SECTION 24 – MISCELLANEOUS
- _____ *DEFINITIONS – DRAFT – (NOT POSTED)*
- _____ *APPENDIX – DRAFT – (NOT POSTED)*

I have read the above policies and understand them, including my obligation to adhere to them.

Signature

Date

Department: _____