

# Sevier County

## Job Description



<b>Title:</b>	Landfill Operator/Safety Coordinator	<b>Job Code:</b>	702
<b>Division:</b>	Operations	<b>Effective Date:</b>	01/15
<b>Department:</b>	Landfill	<b>Last Revised:</b>	
<b>FLSA Status:</b>	Non-Exempt	<b>Grade:</b>	12

### GENERAL PURPOSE

Performs **journey level and skilled tasks** in the operation and maintenance of the county landfill using heavy duty equipment and vehicles; response to requests and concerns from the public; monitors loads and reclaimed areas to meet state and federal permits. Administers all safety and loss control programs for the landfill.

### SUPERVISION RECEIVED

Works under the general supervision of the Landfill Supervisor.

### SUPERVISION EXERCISED

None.

### ESSENTIAL FUNCTIONS

Develops and administers safety and loss control programs in consultation with the Landfill Supervisor; prepares documentation, inspects work sites, and represents the County Landfill to regulators, inspectors, and others relating to safety and loss control issues and reports to the Landfill Supervisor; receives ongoing training regarding Hazmat, OSHA, etc.; trains employees on federal codes and regulations, safety standards related to equipment operation and maintenance.

Operates grader, compactor, wheel scraper, backhoe, dozer or related heavy equipment utilized in the moving, covering and compacting of waste deposited into county landfill; participates in cell and pit construction; builds animal pits.

Operates dump truck to haul various materials, i.e., dirt, gravel, etc. as needed to complete pit construction and maintain landfill access roads; operates road grader to groom access roads.

Observes waste to identify hazardous waste or other materials excluded from deposit in public landfill.

Monitors customer activities to assure compliance with established rules and regulations; operates radio and two-way communications as needed to alert equipment operators of suspicious activity or waste loads.

Deals with public complaints; appraises public of landfill requirements and fees; resolves issues face-to-face or seeks supervisory assistance.

Performs random inspections of loads coming into the land fill from the general public; weekly inspections of sanitation truck loads; inspects to ensure compliance with SWANA, DEQ, and air quality standards; immediately reports possible bio-hazards, improperly disposed medical office wastes, asbestos, etc., to Shop Supervisor.

Provides assistance on special construction and maintenance projects undertaken within the landfill; may provide physical or equipment labor related to cutting grades, modifying drainage system or installing protective liners to protect ground water, etc.

Checks and services assigned equipment; performs routine maintenance and emergency repairs; reports mechanical problems to supervisor and the shop for repair; operates a variety of hand and power tools in performing general maintenance of vehicles and equipment; may assist in the fabrication of equipment parts.

May assist in performing scale-house duties; weighs incoming vehicles, determines fees, accepts and receipts payments; inspects loads to verify materials and prevent illegal dumping; performs general office duties, bookkeeping, billing, customer contacting, etc.

Performs related duties as required.

MINIMUM QUALIFICATIONS

1. Education and Experience:

A. Graduation from high school or GED; additional training in Safety practices and Hazmat training;

AND

B. Two (2) years of experience in operation and maintenance of medium and heavy sized equipment;

OR

C. An equivalent combination of education and experience.

2. Knowledge, Skills and Abilities:

**Considerable knowledge of** materials and tools used in equipment maintenance; safety practices required by state and other laws; hazards and safety precautions associated with landfill processing and operations; hazardous waste regulations and guidelines; federal and state regulations related to hazardous waste and environmental protection. **Working knowledge of** the design, adjustment, operation, maintenance and repair of mechanical equipment; federal and state regulations related to hazardous waste and environmental protection; basic interpersonal communication skills.

**Skilled in** the use of mechanical tools, materials, and equipment vehicles testing; skill in the operation and maneuvering of heavy equipment.

**Ability to** operate simple to complex heavy duty equipment; operate heavy equipment in various conditions; perform manual tasks for sustained periods of time; perform minor equipment maintenance and repair; follow written and verbal instructions and safety regulations; read and understand prints and plans; communicate effectively, verbally and in writing; ability to performs basic math, and handle and balance cash; ability to establish and maintain effective working relationships with fellow employees, the public and supervisors.

3. Special Qualifications:

Must possess or be able to acquire a valid Utah Commercial Drivers License (CDL).

Must be able to pass ICC physical and maintain medical certificate.

Must be or become certified in hazardous waste screening.

Must be able to comply with applicable county and departmental policies and safety standards and wear required personal protective equipment.

4. Work Environment:

Daily exposure to hazards commonly associated with landfill operations. Tasks require various physical activities, generally nominal muscular strain, such as lifting, walking, standing, stooping, reaching, etc. May be required to lift and/or pull up to 100 to 125 pounds. Communication, hearing and seeing essential in performance of daily tasks. Mental application utilizes memory for details, verbal instructions, emotional stability and discriminating thinking. Daily exposure to weather extremes and environmental conditions typical of solid waste landfill operations. Exposure to bio-hazards and chemicals possible due to unknown materials brought in loads to land fill.



**Disclaimer:** The above statements describe the general nature, level, and type of work performed by the employee(s) assigned to this classification. They are not intended to be an exhaustive list of all responsibilities, demands, and skills required of personnel so classified. Job descriptions are not intended to and do not imply or create any employment, compensation, or contract rights to any person or persons. Management reserves the right to add, delete, or modify any and/or all provisions of this description at any time as needed without notice. This job description supersedes earlier versions.

I \_\_\_\_\_ have reviewed the above job description. Date: \_\_\_\_\_  
(Employee)